



TOWN OF LOS GATOS

**RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030**

**TOWN OF LOS GATOS
TRANSPORTATION & PARKING COMMISSION
RJ BRYANT SERVICE CENTER – PARKS & PUBLIC WORKS DEPARTMENT
41 MILES AVENUE, LOS GATOS
7:30 AM REGULAR MEETING
THURSDAY, JUNE 12, 2014**

MINUTES

The June 12 Agenda was posted to the Public on June 4, 2014.

I. MEETING CALLED TO ORDER

The Transportation and Parking Commission Regular Meeting was called to order at 7:30 a.m. by **Chair Calise**.

II. ROLL CALL

Present: Chair Mike Calise, Vice-Chair Ed Stahl, Commissioner Chris Tanimoto, Commissioner Natalie Ladd, Commissioner Michael Kane, and Commissioner Glenn Roberts

Absent: Commissioner Morgan Slain

Staff: Matt Morley, Director of Parks and Public Works
Katherine Mann, Police Officer

Guests: Maria Ristow, Member of Bike Los Gatos
Melanie Hanssen, VTA BPAC Representative (entered at 8:14 a.m.)

III. APPROVAL OF THE APRIL 10, 2014 REGULAR MEETING MINUTES

MOTION: Motion made by Commissioner Tanimoto to approve the April 10, 2014 Regular Meeting Minutes. **Seconded by Chair Calise.**

VOTE: Motion carried unanimously.

APPROVAL OF THE MAY 22, 2014 SPECIAL MEETING MINUTES

MOTION: Motion made by Commissioner Tanimoto to approve the May 22, 2014 Special Meeting Minutes. **Seconded by Chair Calise.**

VOTE: Ayes: 5
Nays: 1 (Commissioner Ladd)

IV. COMMUNICATIONS

(Three minute time limit per speaker for subjects not agendized.)

A. Verbal

Guest Ristow expressed her interest in making the Town into a more bike-friendly and pedestrian environment. The members of Bike Los Gatos are seeking the Commission's support and would like to come back to the meeting in August with more information after meeting with the VTA, Town Manager, and Council Members.

Commissioner Tanimoto asked Director Morley if the topics of Los Gatos Boulevard time limits and vehicle sales issues will be discussed at this meeting. **Director Morley** responded that it will be addressed to Town Council to refer directly to the Transportation & Parking Commission.

Commissioner Tanimoto stated that the draft version of the Transportation & Parking Commission Priorities will be emailed to the Commissioners and staff for input only; all input is to be sent directly to Commissioner Tanimoto via email or phone per the recommended deadline date of July 3, 2014 or sooner for the Ad Hoc Committee.

Commissioner Ladd indicated that the topic of bicycle green lanes was not agendized from the last meeting. **Chair Calise** indicated that it was an oversight on his part and asked if she would like to report on this topic during verbal communications. **Commissioner Ladd** agreed and proposed to not only change or improve bicycle lanes, but also consider a pilot program with the implementation of green bicycle lanes.

V. COMMISSION MATTERS**A. Chairperson Report**

Chair Calise reported on the following:

- Encouraged and reiterated that all commissioners complete the task of introducing himself or herself to each council member.
- Stated that the Commission is beginning to prioritize key initiatives and is gaining a voice with the community, as well the council members; progress has been excellent so far and is starting to make a difference.

B. PD Update

Police Officer Mann provided an updated on AutoVu, Distracted Driving month and the rollout of the new and improved Town website.

The **Commission** provided additional suggestions for consideration on the Town website.

C. Monthly Meetings

Chair Calise discussed the frequency and potential of monthly meetings with the Commission prior to deferring the discussion to **Commission Tanimoto** for further clarification and necessity of monthly meetings.

MOTION: Motion made by **Commissioner Tanimoto** that the Transportation & Parking Commission petition the Town Council to amend the Transportation & Parking Commission's Town Charter to allow the Transportation & Parking Commission to begin meeting monthly on the second Thursday of each month as soon as it is feasible. **Seconded by Vice-Chair Stahl.**

The **Commission** discussed this matter.

VOTE: Motion carried unanimously.

Commissioner Tanimoto will forward the motion to Director Morley in preparation of the next Town Council meeting in early August.

D. Blossom Hill Road/Los Gatos Boulevard – School Speed Limits

Commissioner Ladd reported her observations of the fluctuations of the speed limits in the area of Blossom Hill Road/Los Gatos Boulevard.

Director Morley informed the Commission that speed limits are set through speed surveys performed on an annual basis; however, he stated that he will investigate this to see if there is room for adjustment.

ACTION: Director Morley to report back.

Commissioners Ladd and **Commissioner Kane** requested if the distance of the speed limits near schools and the accident reports at this intersection can be reported at the next meeting.

ACTION: Director Morley to report back.

Chair Calise suggested that this item be rolled into one of the prominent priorities relative to school traffic and congestion.

MOTION: Motion made by **Vice-Chair Stahl** to table this item to the next regular meeting. **Seconded by Commissioner Tanimoto.**

The **Commission** discussed this matter.

VOTE: Motion carried unanimously.

Director Morley stated that traffic and parking issues are at the top of Council priorities and staff will be working on this over the next year and that this concern can certainly be folded into this effort.

E. Parking Technologies – Special Meeting Dates

Director Morley reported that the Town is exploring Streetline, Inc. that is currently addressing the concerns and data on parking availability.

The **Commission** discussed this matter and the need for the Special Meeting proposed by Commissioner Ladd.

ACTION: Date to be set.

MOTION: **Motion made by Commissioner Kane** to table the Special Meeting on technology to a further date. **Seconded by Commissioner Tanimoto.**

VOTE: **Motion carried unanimously.**

F. Appointment of VTA BPAC Representative

Director Morley and current **VTA BPAC Representative Hanssen** provided the background behind the appointment of the VTA BPAC Representative to the Commission before opening up the floor for nominations.

MOTION: **Motion made by Vice-Chair Stahl** to nominate current VTA BPAC Representative Melanie Hanssen to continue as the representative for the VTA Bicycle Pedestrian Advisory Committee. **VTA BPAC Representative Hanssen** accepted the nomination. **Seconded by Commissioner Roberts.**

VOTE: **Motion carried unanimously.**

The **Commission** thanked **VTA BPAC Representative Hanssen** for her service and for accepting the re-appointment of this position.

G. Downtown Parking

Vice-Chair Stahl indicated that there is nothing to report; however, a meeting is scheduled on June 24, 2014 at 8:30 a.m. at the Los Gatos Chamber of Commerce to discuss downtown parking.

Guest Ristow suggested that the Commission consider other creative and budget-friendly ways to increase parking, i.e. valet parking, bus stop/shuttle transportation.

H. Review Bicycle and Trail Map

Director Morley distributed the updated version of the Bicycle and Trail Map to the Commission. The map will be available online on the Town's website, Council Chamber, and Civic Center kiosks.

I. Petition Town Council to Approve Monthly Meetings *(This item was discussed during Item V. Commission Matters, C. Monthly Meetings)*

VI. DEPARTMENT MATTERS/ITEMS FOR INFORMATION

A. Transportation & Parking Projects Update FY 2013 - 2014

Director Morley provided an update to the Transportation & Parking Commission regarding the Highway 9 and Almond Grove projects.

B. Transportation & Parking Projects Update FY 2014 - 2015

Director Morley provided an update to the Transportation & Parking Commission regarding Complete Streets, grant opportunities, and other ongoing annual projects.

VII. COMMISSION MATTERS

A. VTA Update – Bicycle & Pedestrian Advisory Committee (Hanssen)

Melanie Hanssen reported that staff will email the VTA BPAC Report and additional documentation to the Transportation & Parking Commission members.
ACTION: Staff to send documents to Commission.

B. Bicycle Advisory Committee (BAC) Update (Hanssen)

Melanie Hanssen reported on the Bicycle & Pedestrian Advisory Committee meeting on May 15, 2014.

VIII. DIRECTOR MATTERS

None.

IX. ATTENDANCE

The current Town Attendance Resolution No. 2011 - 012 states that any Commissioner who is absent from three (3) regular meetings held in a 12 month period, shall surrender his or her office on the Commission. Please contact the Commission Chair or the Parks and Public Works Department at (408) 399-5770 if you are unable to attend.

X. ADJOURNMENT

MOTION: Motion made by **Commissioner Roberts** that the June 12, 2014 meeting be adjourned at 9:26 a.m. to the next regular meeting of Thursday, August 14, 2014. **Seconded by Vice-Chair Stahl.**

VOTE: Motion carried unanimously.

Next Regular Meeting: Thursday, August 14, 2014, at 7:30 a.m.

Minutes approved at the Transportation and Commission Meeting on Month Date, Year.

Respectfully Submitted by:

Natalie Hawkins, Parks and Public Works

Administrative Assistant / Board Clerk